



STATE OF DELAWARE
DEPARTMENT OF FINANCE
DIVISION OF ACCOUNTING

540 SOUTH DUPONT HIGHWAY
THOMAS COLLINS BUILDING (D570C), SECOND FLOOR, SUITE 3
DOVER, DELAWARE 19901

FAX: (302) 744-1045

TELEPHONE: (302) 744-1035

TO: All Department and School Fiscal Officers

FROM: Trisha L. Neely, Director

DATE: January 8, 2007

SUBJECT: THE DIVISION OF ACCOUNTING IS MOVING

Effective Tuesday, January 16, 2006, our office will be relocated from the second floor of the Thomas Collins Building to the second floor of Building 820 at Silver Lake Plaza. It is the second building on the left as you enter Silver Lake Plaza. Our new address is 820 Silver Lake Blvd, Suite 200, Silver Lake Plaza, Dover, DE 19904. Our state location code, D570C, will not change. Our new central phone number will be 302-672-5500. In addition, attached is a listing of our staff phone numbers.

While the move will inconvenience us, temporarily, we will continue to provide you with quality customer service and plan to be fully operational on January 16. If you have any questions concerning this memorandum, please contact your State Accountant.

TLN:eed

Attachment

**Division of Accounting
Telephone Contact Listing
802 Silver Lake Blvd.**

Name	Functional Area	Number
	Administration	
Trisha Neely	Director	672-5500
Valerie Watson	Deputy Director	672-5500
Lewis Brooks	Training Administrator	672-5524
Evelyn Dick	Administrative Officer	672-5503
Kathy Horsley	Unit Operations Clerk	672-5539
Shelley Stanley	Receptionist	672-5500
FAX		739-1200
	DFMS	
Linda Murabito	Manager	672-5527
Sherry Ellesson	Fixed Assets/State Accountant	672-5525
Jerry Minner	DFMS Security	672-5526
Deborah Taylor	W-9, SVEN Table	672-5532
Phyllis Jurczak	Supervisor, Document Processing/ SuperCard Coordinator	672-5528
Van Link	State Accountant	672-5529
Donna Moore	State Accountant	672-5531
Christine Warren	Payroll Kickers	672-5530
	Internal Controls & Financial Reporting	
Karen Chrisler	Financial Reporting	672-5506
Shaina Cooper	Internal Controls & Financial Reporting	672-5514
Dawn Haw-Young	Internal Controls & Financial Reporting	672-5516
Walter Konek	Financial Reporting	672-5504
	OMS Support	
Jackie Keel	OMS & Network Support	672-5512
Vickie Burns	Network & Internal Accounting Support	672-5533
	SuperCard Program	
Greg Martin	Manager	672-5507
Jessica Wilson	SuperCard Coordinator	672-5508